

# ADMISSIONS CHECKLIST



## To Apply to SMCC:

- Review SMCC's academic programs by visiting [www.smccME.edu/programs](http://www.smccME.edu/programs).
- Submit the following materials to the SMCC Admissions Office by mail to 2 Fort Road, South Portland, ME 04106 or by fax to 207-741-5760:
  - Application - Apply online at [www.smccME.edu/apply](http://www.smccME.edu/apply) or mail in your application to the address above.
  - \$20.00 nonrefundable application fee
  - A copy of your high school transcript, diploma, HiSET, or GED
  - Official college transcripts (if applicable)
- Complete the English and Math ACCUPLACER Tests (if applicable).

Students who have any of the following test scores and/or previous college coursework are exempt from the English portion of the ACCUPLACER and will be placed into college-level English.

  - SAT: 450 or greater Verbal/Critical Reading
  - ACT: 21 composite
  - Successful completion of a college-level English Composition course from a regionally accredited institution

Students who have any of the following test scores and/or previous college coursework are exempt from the Math portion of the ACCUPLACER and will be placed into college-level math.

  - SAT: 490 Math
  - ACT: 21 composite
  - Successful completion of a college-level mathematics courses from a regionally accredited institution

For more information on the ACCUPLACER including Testing Center hours and a study guide visit [www.smccME.edu/tests](http://www.smccME.edu/tests).
- For students who are:
  - **International Applicants** - Visit [www.smccME.edu/international](http://www.smccME.edu/international) for additional admissions requirements.
  - **Health Science Program Applicants** - Visit [www.smccME.edu/healthprograms](http://www.smccME.edu/healthprograms) for additional Health Science program requirements.
  - **Out-of-State Applicants** - You may be eligible for discounted tuition rates if you are taking a program not available in your home state. Visit [www.smccME.edu/nersp](http://www.smccME.edu/nersp) for more information.
  - **Transfer Applicants** - Submit your official college transcripts. A transfer credit evaluation will be sent to you upon acceptance.
  - **Veteran** - Visit [www.smccME.edu/veterans](http://www.smccME.edu/veterans) for instructions to apply for VA Benefits.
- Look for your acceptance letter in the mail. Along with this you will receive a Guide for Accepted Students which you should carefully review. If you haven't received an acceptance letter and are wondering if you have missing requirements, visit [www.smccME.edu](http://www.smccME.edu), click MySMCC in the upper right-hand corner and follow the login instructions to sign into your student portal. After signing in, go to the "Admissions" tab, and find "Missing Admission Requirements." Click "View Folder Items" to see your missing requirements.
- Apply for Financial Aid (optional) by completing the FAFSA online at [www.fafsa.gov](http://www.fafsa.gov). Our school code is 005525. You can begin applying after January 1 (priority deadline is May 1).

Admissions - 2 Fort Road, South Portland, ME  
207-741-5800 or [admissions@smccME.edu](mailto:admissions@smccME.edu)