

South Portland, Maine 04106

Communications & Media Studies

Title: Advanced Non-Linear Editing

Credit Hours: 3

Lecture (or Lab): Lecture / Lab

Office Hours – Location:

By Appointment

Catalog Number: CNMS-290

Total Contact Hours: 45

Instructor : Stuart Townsend

Contact Information:

Email: stownsend@smcme.edu

Course Syllabus

Course Description

This course will expand upon the skills learned in CNMS 240: Non-Linear Editing Essentials. Emphasis will be placed on furthering the student's editing knowledge base. Students will gain a proficiency in color correction, audio mixing, advanced compositing techniques and multi-camera editing.

Prerequisites: CNMS-160, CMSN-240

Course Objectives

After successfully completing the course, the student will be able to:

1. Demonstrate the ability to perform an accurate and professional audio mix on a finished film.
2. Apply principles of aesthetic editing techniques to sequences edited with an industry standard NLE
3. Demonstrate the ability to color correct video not only for scene continuity, but also for varied stylistic decisions.
4. Research and write about the role an editor plays in a production company. The student will conduct a job shadow as part of the research process.
5. Demonstrate the ability to perform a multi-camera edit using an industry standard NLE.
6. Maintain a journal of well thought out entries pertaining to the editing experience, containing keystrokes, technical problem solving strategies and industry related research.

Required Materials

Text:

In the Blink of an Eye. Murch, Walter –ISBN 10: 9781879505629

Tools:

USB Flash Drive (1 GB Minimum),
Headphones (Need to long enough to reach from the Mac tower to you)
External Hard Drive (Recommended, but not Required)

Grades:

Weekly Tasks	30%
Final Portfolio Project	20%
Job Shadow Essay	10%
Editing Journal	10%
Attendance	10%
Class Participation	10%
Discussion Board	10%

Course Grade:	A	93 - 100	A-	90 - 92.9	B+	87 - 89.9
	B	83 - 86.9	B-	80 - 82.9	C+	77 - 79.9
	C	73 - 76.9	C-	70 - 72.9	D+	67 - 69.9
	D	63 - 66.9	F	0 - 62.9		

Grades of I (Incomplete)

At my discretion, a temporary grade of "I" may be given when, *due to extraordinary circumstances*, you will be unable to complete all required course work by the end of the semester. This assumes you have made a consistent and persistent effort past the end of the withdrawal period and up to the point the when the "circumstances" occur. You must meet with me to prepare the "Agreement for Incomplete Grade" form, which is then signed by both of us and the CNMS Department Chair. The form will then be sent to enrollment services. Then, you must complete the remaining course work by the mid-point of the semester following receipt of the "I" grade. Any grade of "I" that is not resolved by the middle of the next term automatically becomes an "F."

Attendance:

Attendance in class and labs is mandatory and required as stated in the College Catalog:

*** More than 2 unexcused absences will result in an "F" for the class.**

* 3 Consecutive missed classes will result in an automatic AF.

* For every two instances of a late arrival or early departure, the student will receive an unexcused absence.

* No work missed due to an unexcused absence may be made up. Work missed due to an excused absence may be submitted within one week of the absence.

NOTE: All tasks must be completed when due – any tasks not done by due date will be graded on their level of completion and the student will move on to the next task.

End-of-Course Evaluation

Students complete evaluations for each course attended at SMCC. Evaluations are submitted online and can be accessed through the student portal. Students can access the course evaluations beginning one week before the end of classes. The deadline for submission of evaluations occurs Monday at 5 PM following the last day of the class. You will receive an email to your student email account when course evaluations are available.

ADA Syllabus Statement

Southern Maine Community College is an equal opportunity/affirmative action institution and employer. For more information, please call 207-741-5798. If you have a disabling condition and wish to request accommodations in order to have reasonable access to the programs and services offered by SMCC, you must register with the Disability Services Coordinator, Sandra Lynham, who can be reached at 741-5923. Further information about services for students with disabilities and the accommodation process is available upon request at this number. Course policies about online testing are modified to suit each individual's accommodations.

SMCC Pay-for-Print Policy

Per Page Costs

Each semester students receive a \$20 printing credit. The balance resets at the end of the semester and any remaining credits are removed. The cost varies depending upon page size and whether printing is done in black and white or color.

- a. There is a \$0.10 per page fee for standard 8.5" by 11" black and white documents.
- b. The reverse sides of duplex (double-sided) documents are free.
- c. There is a \$.50 per page fee for standard 8.5" by 11" color documents.
- d. There is a \$.20 per page fee for 8.5" by 14" (legal) or 11" by 17" (tabloid) black and white documents.
- e. There is a \$1.00 per page fee for 8.5" by 14" (legal) or 11" by 17" (tabloid) color documents.

Duplex charges (printing on both sides of a page) work in the following fashion: One page is \$0.10, two pages are \$0.10, three pages are \$0.20, and four pages are \$0.20, etc. The flipsides are free, but another sheet of paper is \$0.10. Please be aware that a document with any color at all (when printed to a color printer) will by default be printed in color. You are responsible for setting the print job to print black and white if you do not need color. For directions, please go to the IT Help tab in My SMCC.

How does it work?

The College's pay-for-print system monitors printing on all printers (including those in general access labs, library printers, the Academic Achievement Center, Noisy Lounge and technology labs). Students can check the number of pages they have printed by using the Printing Balance tool available on SMCC computers (located in the lower right corner of the screen, near the clock). Departments with work study students who need to print documents for the department should contact the Help Desk at 741-5696 to have a special account set up.

Refunds

Print jobs are eligible for a refund in the event of mechanical or electronic error on the part of the printer, print server, or software used to submit the job. Jobs are not eligible for a refund in cases where the job was not set up correctly, was submitted multiple times, or the student is not satisfied with the result. To request a refund, please bring the offending print to the IT Department in the basement of the Ross Technology Center. Refunds will be granted in the form of a credit to the student's account.

Why is SMCC charging for printing?

The pay-for-print system is an effort to control escalating printing costs. Charging for printing helps offset the increasing cost of supplies and encourages students to conserve resources. To find ways to reduce your printing charges, please go to the IT Help tab on My SMCC. If you have questions about the pay-for-printing policy or your printing charges, please contact the Help Desk at 741-5696 or send an email to helpdesk@smccme.edu.

Be sure to log OUT of the system when you've finished your printing, to prevent unauthorized access to your account.

Add-Drop Policy

Students who drop a course during the one-week "add/drop" period in the fall and spring semesters and the first three days of summer sessions receive a 100% refund of the tuition and associated fees for that course. Please note any course that meets for less than the traditional semester length, i.e., 15 weeks, has a pro-rated add/drop period. There is no refund for non- attendance.

Withdrawal Policy

A student may withdraw from a course only during the semester in which s/he is registered for that course. The withdrawal period is the second through twelfth week of the fall and spring semesters and the second through ninth week of twelve-week summer courses. This period is pro-rated for shorter-length courses. To withdraw from a course, a student must complete and submit the appropriate course withdrawal form, available at the Enrollment Service Center (no phone calls, please). The designation "W" will appear on the transcript after a student has officially withdrawn. A course withdrawal is an uncompleted course and may adversely affect financial aid eligibility. Failure to attend or ceasing to attend class does not constitute withdrawal from the course. There is no refund associated with a withdrawal.

Plagiarism Statement

Adherence to ethical academic standards is obligatory. Cheating is a serious offense, whether it consists of taking credit for work done by another person or doing work for which another person will receive credit. Taking and using the ideas or writings of another person without clearly and fully crediting the source is plagiarism and violates the academic code as well as the Student Code of Conduct. If it is suspected that a student in any course in which s/he is enrolled has knowingly committed such a violation, the faculty member should refer the matter to the College's Disciplinary Officer and appropriate action will be taken under the Student Code of Conduct.

Sanctions may include suspension from the course and a failing grade in the course. Students have the right to appeal these actions to the Disciplinary Committee under the terms outlined in the Student Code of Conduct.

** Additional readings and discussion boards may be assigned in class. This syllabus is subject to change.

- Week 1 Course review, syllabus, lab policies.**
Reading: In the Blink of an Eye Ch. 1 – Why Do Cuts Work
Discussion Board Post #1: Contact Information
ITBOAE Board Post #1:: ITBOAE Response Ch.1
Project #1: The Refresher #1: Hospital Scene (*Due Beginning of Class Week 3*)
- Week 2 NLE Basics Review.**
Job Spotlight: The Assistant Editor
Reading: In the Blink of an Eye Ch. 2 – Cut Out the Bad Bits
Editor Profile: Ralph Winters
Discussion Board Post #2: Ralph Winters
ITBOAE Board Post #2: ITBOAE Response Ch.2
- Week 3 Accelerating Your Workflow / Trimming Edits Job**
Spotlight: The Post Production Manager
Reading: In the Blink of an Eye Ch. 3 – Most with the Least
Editor Profile: Anne Coates
Discussion Board Post #3: Anne Coates
ITBOAE Board Post #3: ITBOAE Response Ch.3
Project #2: The Refresher #2: The Commercial (*Due Beginning of Class Week 4*)
- Week 4 Multicamera Editing**
Reading: In the Blink of an Eye Ch. 4 – The Rule of 6
Editor Profile: Walter Murch
Discussion Board Post #4 Walter Murch
ITBOAE Board Post #4: ITBOAE Response Ch.4
Project #3: (*Due End of Class Week 5*)
- Week 5 Sound Editing Sound Mixing Job**
Spotlight: The Audio Mixer
Guest Speaker: (TBD) – Audio Engineer
Reading: In the Blink of an Eye Ch. 5 – Don't Worry it's Only a Movie
Editor Profile: Paul Hirsch
Discussion Board Post #5: Paul Hirsch
ITBOAE Board Post #5: ITBOAE Response Ch.5
Project #4: "Operation Sound Design" (*Due Week 7*)
- Week 6 Sound Editing and Mixing - Continued**
- Week 7 Blue Screen 101**
Reading: In the Blink of an Eye Ch. 6 - Dragnet
ITBOAE Board Post #6: ITBOAE Response Ch.6 **Project #5:** "Blue Screen 101" (*Due End of Class Week 10*)
- Week 8 Advanced Compositing**
Reading: In the Blink of an Eye Ch. 7 – A Galaxy of Winking Dots
Editor Profile: Dede Allen
Discussion Board Post #6: Dede Allen
ITBOAE Board Post #7: ITBOAE Response Ch.7

Week 9 Midterm

Reading: The Film Editing Handbook Ch.15 Finding a Job (*Provided in Class*)
Discussion Board Post #7: Ch. 15 Finding A Job (5 New Facts)

Week 10 Dynamic Effects / Nesting Sequences / Variable Speed

Reading: In The Blink of an Eye Ch. 8
ITBOAE Board Post #8: ITBOAE Ch. 8
Project #6: Sea World (*Due End of Class Week 12*)

Week 11 Introduction to Color Correcting

Reading: Additional Reading TBD
Editor Profile: Pietro Scalia
In The Blink of an Eye Ch. 9
Discussion Board Post #8: Pietro Scalia
ITBOAE Board Post #9: ITBOAE Response Ch.9
Project #7: Scene Cutting "24" (*Due End of Class Week 13*)

Week 12 Color Correction Part 2

Job Spotlight: Colorist
Guest Speaker: Ryan Shepherd – Professional Color Grader
Reading: Additional Reading TBD
Editor Profile: Jill Bilcock
In The Blink of an Eye Ch. 10
Discussion Board Post #9: Jill Bilcock
ITBOAE Board Post #10: ITBOAE Response Ch.10
Project #8: Color Time (*Due Week 15*)

Week 13 Color Correction Concluded

Reading: Additional Reading TBD
Editor Profile: Skip Lievsay
In The Blink of an Eye Ch. 11
Discussion Board Post #10: Skip Lievsay
ITBOAE Board Post #11: ITBOAE Response Ch.11

Week 14 The Big Finish

Reading: Additional Reading TBD
Editor Profile: Mark Berger
In The Blink of an Eye Ch. 12
Discussion Board Post #11: Mark Berger
ITBOAE Board Post #12: ITBOAE Response Ch.12
Project: Self-Designed Portfolio Piece (*Due Week 16*)
Papers: Job Shadow Essay Due

Week 15 Editing Lab

Due: Editing Journals

Week 16 Final Project Screening

ALL PROJECTS MUST BE SUBMITTED ON COREY'S RUGGED HARD DRIVE

ALL PAPERS MUST BE IN HARD COPY