Did you know?
You can log into MySMCC and visit My Maine Guide to find all the information you need to take these steps to success.

The colors of each step match up with the various sections in My Maine Guide.

KEY

- My Degree
- My Courses
- My Student Life
- My Career & Transfer
- My Learning
- My Money

1. APPLY FOR HOUSING
2. MAKE PAYMENT ARRANGEMENTS
3. START YOUR CLASSES
4. USE THE LEARNING COMMONS
5. VISIT ADVISING TO SET CAREER & TRANSFER GOALS
6. MEET WITH YOUR TRANSFER INSTITUTION
7. MEET WITH AN ADVISOR TO MAKE A PLAN
8. RE-APPLY FOR FINANCIAL AID
9. APPLY TO GRADUATE
10. REGISTER FOR NEXT SEMESTER CLASSES

Roadmap to Success for Current Students

After attending orientation and registering for classes, you will become a current student at SMCC. As a current student you will want to be sure to follow the steps shown below to ensure your success.

Contact Us
SOUTH PORTLAND CAMPUS
2 Fort Road
South Portland, ME 04106
207-741-5500

MIDCOAST CAMPUS
29 Sewall Street
Brunswick, ME 04011
207-844-2102
www.smccME.edu

GUIDE to ADVISING
THE LEARNING COMMONS
CAREER & TRANSFER
FOR CURRENT STUDENTS

Start SMART, Finish STRONG
www.smccME.edu
Don’t know who to ask? Ask us!

207-741-5835 advising@smccME.edu

Visiting the Advising Office

Learn why it’s important to meet with your faculty advisor or the Advising Office before registering.

Select the right courses and course sequence to meet your academic goals. Here, you can choose from a double menu of personal academic space and learning support services including:

1. **Tutoring & The Writing Center**
   - Free peer and professional tutoring
   - 24/7 online tutoring on My Learning
   - Academic department tutoring sessions
   - Study and research workshops
   - One-on-one writing assistance
   - Online paper reviewing on My Learning
   - Citation guides and resources

2. **The Library**
   - Digital pathways
   - Access to libraries throughout Maine
   - Access to electronic books, dictionaries, journals and newspapers
   - Friendly professional librarians
   - Online paper reviewing on My Learning
   - Citation guides & resources

3. **Commons Area**
   - Study lounge for study, quiet conversation
   - 24/7 access to electronic books, dictionaries, journals and newspapers
   - Friendly professional librarians
   - 24/7 access to electronic books, dictionaries, journals and newspapers
   - Study & success skills workshops
   - Drop-in workshops
   - One-on-one writing assistance
   - Study & success skills workshops
   - Drop-in workshops
   - One-on-one writing assistance
   - Study & success skills workshops
   - Drop-in workshops
   - One-on-one writing assistance

**Disability Services**

SMCC is committed to providing accommodations and special services to our students with disabilities. If you have a disability, we can provide you with tools to help level the playing field and be successful. Contact us to learn more.

207-741-5933 or slynham@smccME.edu

**Career Services**

Career Services is one of the first stops you should make at SMCC to explore possible career goals and what educational pathways you need to take to reach them.

207-741-5994 or careers@smccME.edu

**Transfer Services**

Interested in earning a four-year degree for less? Start at SMCC where you can earn a two-year degree while saving thousands of dollars. Then choose the four-year college or university you want to attend and we’ll help you get there.

Advising Office: 207-741-5835 transfer@smccME.edu

**What will Career Counseling do for you?**

- Determine what major you should enroll in based on self-discovery exercises and one-on-one guidance.
- Determine what career you should pursue and align your education with your employment goals.
- Determine if an internship is right for you and what opportunities are available.
- Prepare you for job interviews and networking by refining your personal skills and developing materials such as cover letters, resumes and references.
- Identify faculty references and the best way to ask for recommendations.
- Access networking opportunities.
- Search for available job opportunities.

**Transfer Counseling will help you:**

- Determine what major you should enroll in based on self-discovery exercises and one-on-one guidance.
- Determine what career you should pursue and align your education with your employment goals.
- Determine if an internship is right for you and what opportunities are available.
- Prepare you for job interviews and networking by refining your personal skills and developing materials such as cover letters, resumes and references.
- Identify faculty references and the best way to ask for recommendations.
- Access networking opportunities.
- Search for available job opportunities.

**Learning Commons**

The Learning Commons provides a connected and comfortable space with the tools and services you need to reach your academic goals. Here, you can choose from a double menu of personal academic space and learning support services including:

**What do you need to do?**

- Contact your advisor and set up a meeting or drop into the Advising Office.
- Use the resources on My Degree, especially your degree audit.
- Meet with your faculty advisor or the Advising Office before registering.
- Register early for your classes.
- Know your academic standing. Check your GPA and course completion rate in My Degree.

**What advisors will do for you:**

- Give you a one-stop place to ask any questions you have.
- Help you identify potential internship opportunities.
- Tell you what skills and courses will help you succeed.
- Give you advice about your career path.
- Prepare you for job fairs and interviews by refining your personal skills and developing materials such as cover letters, resumes and references.
- Connect with helpful college resources and find ways to improve your success.
- Help you already potential internship opportunities and establish professional connections.
- Assist with specific courses and course requirements.
- Help you manage your courses and maintain your academic standing.
- Get the answers to any questions you have.

**Learning Commons Area**

- Silent study spaces
- Designated group study area
- Study lounge for study, quiet conversation
- 24/7 access to electronic books, dictionaries, journals and newspapers
- Friendly professional librarians
- Study & success skills workshops
- Drop-in workshops
- One-on-one writing assistance
- Study & success skills workshops
- Drop-in workshops
- One-on-one writing assistance
- Study & success skills workshops
- Drop-in workshops
- One-on-one writing assistance

**For more information visit My Learning on My Maine Guide**

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