



ON COURSE FOR COLLEGE

EARLY COLLEGE PROGRAMS AT MAINE'S COMMUNITY COLLEGE SYSTEM

STEPS TO ENROLLMENT

I have not taken early college courses
before OR

I have *not* used either the On Course or
ExplorEC (UMS) portal before.

STEP 1 CREATE ACCOUNT AND APPLY

1. Create an account at oncourse.mccs.me.edu
2. Use an email other than your school email that you check regularly.
3. Have your SSN on hand.
4. Have a parent or guardian's email on hand.
5. Use Apply for Classes to find and apply for classes.

I have taken a course AND
already have a login with either On Course
or ExplorEC portal

STEP 1 LOG IN AND APPLY

DO NOT CREATE A NEW ACCOUNT: *This can delay course placement.*

1. Log in to the On Course portal using the same email & password you created with On Course OR ExplorEC.
2. Use Apply for Classes to find and apply for classes.

STEP 2 PERMISSION

1. Your parent or guardian will receive an email with a permission form.
2. A school official will make academic recommendation through the On Course portal.

Homeschool parent/guardians will grant both parental permission and academic recommendation.

STEP 3 PLACEMENT

1. An Early College advisor will review your application and confirm availability and placement.
2. Check Application Status to see where your application is.
3. You will be contacted if the college needs further information.
4. You will receive further information at the email you used.

STEP 4 CONFIRM AND ATTEND

1. Check Application Status to see where your application is.
2. If your course is on campus or online, look for additional information to arrive in your email.
3. You can manage your enrollments through the On Course portal and reach out to your Early College advisor when you need to.

oncourse.mccs.me.edu