

# Online Student Services at SMCC



**Sometimes talking face-to-face is just better.** All student services at the College offer live online video meetings. Meet in real time with college offices from anywhere in the world with just an internet connection. Online meetings are especially useful for Advising, Career, Transfer and Tutoring sessions. Call or email us and we'll send you a meeting invite and directions on how to connect.

## Our online services include:

- Admissions
- Advising
- Registration
- Learning Commons, Library and Tutoring
- Career Services
- Transfer Services
- Financial Aid
- Student Billing
- My Maine Guide

*We're here to help you. Connect to our online services now!*

## 1. Schedule an in-person online meeting with Skype.

**Sometimes talking face-to-face is just better.** Call or e-mail any of our student service offices at SMCC and we will schedule an online meeting with you via Skype. This will help us build a relationship with you and make sure you have everything you need to succeed. Online meetings are especially useful for Advising, Career and Transfer and Tutoring sessions. Contact us and we'll send you a meeting invite and directions on how to connect.

## 2. Visit My Maine Guide (MMG) online.

**Your online guide to student resources.** MMG is part of the MySMCC online student portal and contains topic areas to help you manage your schedule, courses and finances, connect with the college community, plan your career and more. Visit <https://my.smccme.edu/ics/> or choose MySMCC from the SMCC public website, [www.smccME.edu](http://www.smccME.edu).

## 3. Learn more about additional ways to connect to our online services.

### ADMISSIONS

#### Connect with us to:

- Answer any questions about the application process and where you can take courses
- Ensure you start smart and finish strong



**E-MAIL:**  
[admissions@smccME.edu](mailto:admissions@smccME.edu)



**PHONE:** 741-5800 (x1)  
**FAX:** 207-741-5760




**ONLINE:**  
Admissions tab on My SMCC





## ADVISING

 **CHAT:**  
207-618-6327

 **E-MAIL:**  
advising@smccME.edu

### Connect with us to:

- Ask the questions you're not sure who to ask
- Plan for each semester before registering for classes to ensure your success
- Sign up for an online orientation session if you are a liberal studies online student or a traditional student who can't attend in-person orientation

 **PHONE:** 741-5835  
**FAX:** 207-741-5760

 **ONLINE:**  
My Degree on MMG



## REGISTRATION

### Connect with us to:

- Register for classes
- Change your course schedule
- Apply to graduate and more!

 **E-MAIL:**  
registration@smccME.edu

 **PHONE:** 741-5800 (x2)  
**FAX:** 207-741-5760


 **ONLINE:**  
My Courses on MMG



## LEARNING COMMONS & LIBRARY

### Connect with us to:

- Ensure you achieve academically
- Access free in-person tutoring services, the writing center, and reference and research support
- Access online resources including 24/7 online tutoring services and extensive video and library resources

 **E-MAIL:**  
learning@smccME.edu  
library@smccME.edu

 **PHONE:** 207-741-5521 (lib)  
207-741-5535 (tutoring)  
**FAX:** 207-741-5752


 **ONLINE**  
My Learning on MMG



## CAREER & TRANSFER

### Connect with us to:

- Get help finding and making the right next step for your education and/or career
- Learn about transfer opportunities
- Use career planning tools

 **E-MAIL:**  
careers@smccME.edu  
transfer@smccME.edu

 **ONLINE**  
My Career & Transfer on MMG



## FINANCIAL AID

### Connect with us to:

- File for Financial Aid
- Apply for scholarships
- Access SALT, a website that connects you to online advice, guidance and tools to succeed financially

 **E-MAIL:**  
finaid@smccME.edu

 **PHONE:** 207-741-5518  
**FAX:** 207-741-5671

 **ONLINE**  
My Money on MMG

## STUDENT BILLING

### Connect with us to:

- View and pay your bill
- Enroll in a payment plan
- Learn your billing dates

 **E-MAIL:**  
billing@smccME.edu

 **PHONE:** 207-741-5530  
**FAX:** 207-741-5762

 **ONLINE**  
My Money on MMG